

MASTER OF ARTS IN EDUCATION: CONCENTRATION IN EDUCATIONAL ADMINISTRATION

Faculty: Dr. Irina Okhremtchuk, Ph.D., Assistant Professor of Educational Administration and Program Coordinator

Lecturers: Prof. Enrique Avalos, Dr. Amy Baer, Prof. Mark Brewer, Dr. Marlon Gayle, Dr. Marta Induni, Prof. Tina Lagdamen, Dr. Vincent Matthews, Dr. Valerie Pitts, Prof. Fermin Villegas, J.D.

Faculty Advisors: Dr. Irina Okhremtchuk (SFSU cohorts) and Drs. Valerie Pitts & Okhremtchouk (Marin cohort)

An excellent faculty, all of whom have held leadership positions in school systems, higher education, and/or private and governmental organizations, staffs the program in educational administration. Each faculty member has developed an individualized area of specialization designed to implement the program and support other activities of the department.

The program in educational administration has been revised to reflect the knowledge base and skill requirements of emerging leadership roles. The curriculum generally includes the following activities: theory and practice under simulated conditions in the classroom; application and analysis of theory in real-life situations, mostly the candidate's school and/or district; and application and participate in field practicums supervised by a school or district administrator. Beginning Fall 2018 the program will use a cohort model with students expected to complete the program in four semesters (including one summer semester), in a period of 18 months using a hybrid model with approximately a third of all courses being face-to-face.

The Master of Arts is regarded as the professional degree for educational administrators. It is possible for candidates who meet the California Commission on Teacher Credentialing prerequisites required for the five-year preliminary administrative services credential to concurrently earn both the preliminary five-year administrative services credential and the master's degree. Students who do not meet the prerequisites required for the preliminary administrative services credential are eligible to earn a master's degree only. Please note that students entering the program on or after June 1, 2019 will also need to pass the three (3) California Administrator Performance Assessments (CalAPA). Students enrolled after June 1, 2018 will be required to take the three (3) California Administrator Performance Assessments (CalAPA).

Admission to Program

Entry into the master's program is open to applicants with a bachelor's degree from an accredited institution and a 3.0 grade point average in the last 60 units of college coursework. Prospective students must submit a CSU graduate application and a department application. In addition to the department application form, applicants must also submit to the department two letters of recommendation, a statement of purpose and transcripts. A faculty committee regularly reviews applications for admission. Students are admitted in both fall and spring semesters.

Written English Proficiency Requirement

Level One

During the first semester in a program, each student must demonstrate graduate-level English writing ability. If remedial work is necessary, the student shall be expected to complete prescribed courses in English, or other corrective work at a level acceptable to the department.

Level Two

The second assessment occurs within EDAD 892.

Prerequisites required for the five-year preliminary administrative services credential are the following:

- Baccalaureate degree, except in professional education, from a regionally-accredited college or university. (Required for admission)
- A valid Clear California teaching credential or pupil personnel services credential, health services credential, or library services credential or designated subjects credential with a baccalaureate degree, or clinical or rehabilitative services credential.
- Satisfy the Basic Skills Requirement. Successful passage of one of the following:
 - California Basic Educational Skills Test (CBEST)
 - CSET Multiple Subjects Test plus Writing Skills Test
 - A Commission-approved out-of-state basic skills exam
 - CSU Early Assessment Program (EAP) or the CSU Placement Examinations
 - English Placement Test (EPT) & Entry Level Math (ELM)
- A minimum of five years of successful full-time teaching or pupil personnel or health services, or library services experience (or combination) in public schools or private schools of equal status. Community college experience is not acceptable.

Upon completion of the program, the candidate will receive a preliminary administrative services credential or a certificate of eligibility credential if an administrator position is not yet secured. The certificate of eligibility authorizes one to seek initial employment as an administrator but does not authorize actual administrative service. Please note that students entering the program on or after June 1, 2019, will also need to pass the three (3) California Administrator Performance Assessments (CalAPA). Students enrolled after June 1, 2018 will be required to take the three (3) California Administrator Performance Assessments (CalAPA).

Internship Program

The internship program is available to students who are offered administrative positions and need the administrative internship credential. Entry into this program requires a request from the district office to the chair of the Department of Equity, Leadership Studies, and Instructional Technologies. Intern candidates must meet the criteria for the preliminary administrative services program as stated above prior to assuming internship administrative responsibilities.

Internship program students enroll in the same courses as preliminary administrative services program candidates with the exception of the following courses that are only for students admitted into the internship program with prior approval by the internship faculty advisor:

EDAD 822 may be substituted for EDAD 733; EDAD 823 may be substituted for EDAD 743; EDAD 824 may be substituted for EDAD 753 (all three unit courses)

For additional information, please call the ELSIT Department at (415) 338-1653, email us at elsit@sfsu.edu, or visit us at Burk Hall 239.

Preliminary Administrative Services Credential Course Requirements – 33 units

Required Courses

Code	Title	Units
EDAD 713	Administrative Processes	3
EDAD 714	Practicum: Site Administration	3
EDAD 723	School Administration	3
EDAD 733	Curricular Leadership for Multicultural Education	3
EDAD 743	Educational Planning, Technology, and Evaluation	3
EDAD 753	Human Resource Administration in Education	3
EDAD 763	Law and Education	3
EDAD 774	Change Processes and Education	3
EDAD 784	Special Education Administration	3
ISED 797	Seminar in Educational Research	3
EDAD 892	Internship - Educational Administration II	3

Note: Entry-level assessment of administrative competence is conducted at EDAD 713 and EDAD 892 for the exit-level assessment.

Clear Administrative Services Credential

Prerequisites for admission are the following:

- A preliminary administrative services credential.
- A Clear California teaching credential or pupil personnel services credential, health services credential, library services credential, designated subjects credential with a baccalaureate degree, or clinical or rehabilitative services credential.
- Two years of successful, full-time employment in an administrative position requiring a preliminary administrative services credential.

The coursework designed to prepare candidates for the clear administrative services credential is listed below. All candidates interested in admission to the program must first enroll and be assessed in EDAD 850. The student's advisory committee performs an exit assessment on the student's professional administrative practicum/competence.

Continuous Enrollment Requirement

Students who were admitted to the master's program before fall 2008 must be enrolled in the University during the semester of anticipated graduation. To meet this requirement, many students choose to enroll in a zero-unit designated College of Extended Learning course established for this purpose.

Students admitted fall 2008 and beyond have the semester they enroll in the culminating experience course and the following semester to complete their degree requirements. Those who need additional time beyond the two semesters to complete the requirement must enroll in a zero-unit designated College of Extended Learning course every subsequent semester until the requirement is completed.

Students admitted fall 2013 and beyond have the semester they enroll in the culminating experience course to complete their degree requirements. Those who need additional time beyond that semester

must enroll in EDAD 899 (3 units), for each additional semester, until the culminating experience is completed.

For more information, please contact the department or the Credential and Graduate Services Center (BH 244).

Education (M.A.): Concentration in Educational Administration – Minimum 33 units

Required Courses

Code	Title	Units
EDAD 713	Administrative Processes	3
EDAD 714	Practicum: Site Administration	3
EDAD 723	School Administration	3
EDAD 733	Curricular Leadership for Multicultural Education	3
EDAD 743	Educational Planning, Technology, and Evaluation	3
EDAD 753	Human Resource Administration in Education	3
EDAD 763	Law and Education	3
EDAD 774	Change Processes and Education	3
EDAD 784	Special Education Administration	3
EDAD 892	Internship - Educational Administration II	3
ISED 797	Seminar in Educational Research	3