

# PRELIMINARY ADMINISTRATIVE SERVICES CREDENTIAL

EDAD 892	Educational Administration Supervised Field Internship Project	3
ISED 797	Seminar in Educational Research	3

This credential authorizes the holder to serve as a superintendent, deputy superintendent, principal, assistant principal, supervisor, consultant, coordinator, or other equivalent intermediate-level positions. Requirements may be met by successful completion of an accredited credential program offered by the Department of Equity, Leadership Studies, and Instructional Technologies.

Requirements for the Preliminary Administrative Services Credential are the following:

- Possess a valid Clear California teaching credential or Pupil Personnel Services credential, Health Services credential, or Library Services credential or designated subjects credential with a baccalaureate degree, or a Clinical or Rehabilitative Services Credential.
- Satisfy the Basic Skills Requirement. Successful passage of one of the following:
  - California Basic Educational Skills Test (CBEST)
  - CSET Multiple Subjects Test plus Writing Skills Test
  - A Commission-approved out-of-state basic skills exam
  - CSU Early Assessment Program (EAP) Placement Test
  - Entry Level Math & English Placement Test (ELM & EPT) - Last Offered August 2017
  - College Board SAT
- Complete a minimum of five years of successful full-time teaching or pupil personnel or health services, or library services experience (or combination) in public schools or private schools of equal status. Community college experience is not acceptable.
- Successfully complete California Administrator Performance Assessment (CalAPA). Passing CalAPA will be required of all candidates beginning a program after June 1, 2019.

Upon completion of the program, the candidate will receive a Preliminary Administrative Services Credential or a Certificate of Eligibility Credential if an administrative position is not yet secured. The Certificate of Eligibility authorizes seeking initial employment as an administrator but does *not* authorize actual administrative service.

## Preliminary Administrative Services Credential – 33 units

### Required Courses (33 units)

Code	Title	Units
EDAD 713	Administrative Processes	3
EDAD 714	Practicum: Site Administration	3
EDAD 723	School Administration	3
EDAD 733	Curricular Leadership for Multicultural Education	3
EDAD 743	Educational Planning, Technology, and Evaluation	3
EDAD 753	Human Resource Administration in Education	3
EDAD 763	Law and Education	3
EDAD 774	Change Processes and Education	3
EDAD 784	Special Education Administration	3