

# CERTIFICATE IN TECHNICAL AND PROFESSIONAL WRITING

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In order to be accepted to an undergraduate certificate program, a student must have completed 56 semester units of undergraduate course work with a 2.0 (C) grade point average. A maximum of 6 Technical and Professional Writing advisor-approved transfer units is allowed toward the certificate.

Before completing the certificate, students must demonstrate appropriate writing competency by successful completion of the required 18 units of upper-division, writing-intensive Technical and Professional Writing coursework.

## Technical and Professional Writing Certificate – 24 units

### Core Courses (12 units)

Code	Title	Units
<u>ENG 400GW</u>	Fundamentals of Professional Writing and Rhetoric - GVAR	3
<u>ENG 540</u>	Professional Editing	3
<u>ENG 545</u>	Visual Rhetoric and Document Design	3
<u>ENG 695</u>	Internship in Professional Writing and Rhetoric	3

### Skills Electives (12 units)

Chosen from skills electives courses described under [the B.A. program](#), including a minimum of 6 ENG units.

**Note:** All units applied to the Technical and Professional Writing certificate must be earned with a grade of C or better.