# Bachelor of Arts in Technical and Professional Writing Roadmap

120 Total Units Required  
Minimum Number of Units in the Major: 45

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First Semester</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Area A: Oral Communication (A1) or Critical Thinking (A3) ¹</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Area A: Written English Communication (A2) ²</td>
<td>3</td>
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</tr>
<tr>
<td>GE Area B: Quantitative Reasoning (B4)</td>
<td>3</td>
<td></td>
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<tr>
<td>GE Area C: Arts (C1)</td>
<td>3</td>
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</tr>
<tr>
<td>GE Area D: U.S. History (D2) or U.S. and California Government (D3)</td>
<td>3</td>
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</tr>
<tr>
<td><strong>Units</strong></td>
<td></td>
<td>15</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td></td>
<td></td>
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<tr>
<td>GE Area A: Oral Communication (A1) or Critical Thinking (A3)</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>GE Area A: Written English Communication II (A4)</td>
<td>3</td>
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</tr>
<tr>
<td>or Written English Communication (A2) Stretch II</td>
<td></td>
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</tr>
<tr>
<td>GE Area B: Physical Science (B1) and Laboratory Science (B3) ³</td>
<td>3-4</td>
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</tr>
<tr>
<td>Complementary Studies or SF State Studies or University Elective – Take Two ⁴</td>
<td>6</td>
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<tr>
<td><strong>Units</strong></td>
<td></td>
<td>15-16</td>
</tr>
<tr>
<td><strong>Third Semester</strong></td>
<td></td>
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</tr>
<tr>
<td>GE Area A: Written English Communication II (A4) if not already satisfied</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>or SF State Studies or University Elective</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GE Area B: Physical Science (B1) and Laboratory Science (B3) ³</td>
<td>3-4</td>
<td></td>
</tr>
<tr>
<td>GE Area C: Humanities: Literature (C3)</td>
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<tr>
<td>GE Area D: Social Sciences (D1)</td>
<td>3</td>
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</tr>
<tr>
<td>Complementary Studies or SF State Studies or University Elective ⁴</td>
<td>3</td>
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<tr>
<td><strong>Units</strong></td>
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<td>15-16</td>
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<tr>
<td><strong>Fourth Semester</strong></td>
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<tr>
<td>GE Area C: Arts (C1) or Humanities (C2)</td>
<td>3</td>
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</tr>
<tr>
<td>GE Area D: U.S. History (D2) or U.S. and California Government (D3)</td>
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<tr>
<td>Complementary Studies or SF State Studies or University Elective – Take Three ⁴</td>
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<tr>
<td><strong>Units</strong></td>
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<td>15</td>
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<tr>
<td><strong>Fifth Semester</strong></td>
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<tr>
<td>TPW 400GW</td>
<td>Fundamentals of Technical and Professional Writing - GWAR ⁴</td>
<td>3</td>
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<tr>
<td>Major Skill Elective (15 units total) – Take Two ⁵</td>
<td>6</td>
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<tr>
<td>Major Subject Matter Focus (15 units total) ⁶</td>
<td>3</td>
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<tr>
<td>GE Area UD-B: Upper Division Physical and/or Life Sciences (Consider SF State Studies Course)</td>
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<tr>
<td><strong>Units</strong></td>
<td></td>
<td>15</td>
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<tr>
<td><strong>Sixth Semester</strong></td>
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<tr>
<td>TPW 550</td>
<td>Professional Editing</td>
<td>3</td>
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<tr>
<td>Major Skill Elective (15 units total) – Take Two ⁵</td>
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<td></td>
</tr>
<tr>
<td>Major Subject Matter Focus (15 units total) ⁶</td>
<td>3</td>
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<tr>
<td>Concentration Electives (4 total) Selected with Approval of Advisor</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td><strong>Units</strong></td>
<td></td>
<td>15</td>
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</table>
### Seventh Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>TPW 555</td>
<td>Visual Rhetoric and Document Design</td>
<td>3</td>
</tr>
<tr>
<td>Major Skill Elective (15 units total) 5</td>
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<td>3</td>
</tr>
<tr>
<td>Major Subject Matter Focus (15 units total) – Take Two 6</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td>GE Area UD-D: Upper Division Social Sciences (Consider SF State Studies Course)</td>
<td></td>
<td>3</td>
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</tbody>
</table>

### Eighth Semester

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>TPW 695</td>
<td>Internship in Technical and Professional Writing</td>
<td>3</td>
</tr>
<tr>
<td>Major Subject Matter Focus (15 units total) 6</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>GE Area UD-C: Upper Division Arts and/or Humanities (Consider SF State Studies Course)</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Complementary Studies or SF State Studies or University Elective 4</td>
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<td>6</td>
</tr>
</tbody>
</table>

Total Units: 120-122

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1. To avoid taking additional units, it is recommended that you meet LLD and SF State Studies requirements (AERM, GP, ES, SJ) within your GE or major.
2. ENG 114 can only be taken if you complete Directed Self-Placement (DSP) and select ENG 114; if you choose ENG 104/ENG 105 through DSP you will satisfy A2 upon successful completion of ENG 105 in the second semester; multilingual students may be advised into alternative English courses.
3. Consider taking a class combined with a laboratory or a separate lab to fulfill B3 if not already satisfied.
4. **Complementary Studies (12 units)**
   Twelve units of complementary studies are required of all candidates for the Bachelor of Arts degree in Technical and Professional Writing. These units must come from courses bearing a prefix other than TPW, and not cross-listed with TPW. TPW majors can complete the requirement from within the major by taking 12 of the 15 units of classes required for their Subject Matter Focus. The Subject Matter Focus requires students to take 15 units of courses from a pre-approved list of non-TPW departments (e.g., Communication Studies, Journalism, Instructional Technology, Marketing), or to create a customized concentration based on courses from a mix of non-TPW departments, as approved by their major advisor. Although CS is already satisfied in the major itself, if students wish they may also meet their CS requirement by Study Abroad, courses taken in a secondary major or minor or certificate, or by choosing to take 12 units of a foreign language, any of which would also enhance the degree.
5. **Skills Electives**
   Select a minimum of six units from the list and nine additional units either from the list below or from interdisciplinary courses approved by your TPW advisor. Note: Skills electives cannot be from the department chosen for the subject matter focus.
   TPW 200 Writing Practices in Professional Contexts (3 units)
   TPW 470 Writing Professional Promotions (3 units)
   TPW 480 Writing Technical Documentation (3 units)
   TPW 490 Grantwriting (3 units)
   TPW 585 Technical Writing Online (3 units)
   TPW 685 Projects in the Teaching of Technical and Professional Writing (1-4 units)
6. Select a single one of the tracks below and complete 15 units according to the instructions. Note: All focus courses must be 200-level or above, with at least nine units at 300-level or above.

**Communications Track Options**
Courses selected from any single one of these departments:
- Communication Studies
- Foreign Languages
- Journalism
- Broadcast and Electronic Communication Arts
- Design and Industry
- Instructional Technologies

**Technical Track Options**
Courses selected from any single department in the College of Science and Engineering, any single department in the College of Business, or any single TPW advisor-approved department in the College of Health and Social Sciences.

**Interdisciplinary Track Options**
Courses selected to fit a customized concentration (based on an independently developed theme or on an existing interdisciplinary program) that is approved by the TPW advisor as relevant for technical or professional writing. (Examples: Arts Administration, Multimedia, Environmental Studies).