BACHELOR OF ARTS IN BROADCAST AND ELECTRONIC COMMUNICATION ARTS

Application Filing Periods
Applications for admission to the Broadcast and Electronic Communication Arts (BECA) major are accepted by the University's Office of Enrollment Services only during the application filing periods of October 1 to November 30 (for admission the following fall) and August 1 to September 30 (for admission the following spring). Applications received outside of these two filing periods will not be considered.

Change of Major Applicants
Undeclared majors and students enrolled in other disciplines at SF State who seek to change their major to Broadcast and Electronic Communication Arts must complete the nine units of prerequisite core classes with grades of C or better in each (BECA 200, BECA 300GW, BECA 340) before applying for a change of major. Note: Because of high demand, enrollment priority is given to BECA major students in the prerequisite core courses, as well as in many other departmental classes.

Prerequisite Core and Departmental Permission
All majors must complete the prerequisite core courses (BECA 200, BECA 300GW, BECA 340) with grades of C or better in each (C– is not acceptable). Completion of the core fulfills the departmental permission requirement, which is a condition for enrollment in the production sequence and many other advanced classes. If "department permission" is listed as a prerequisite for a course in the course description, students must have completed BECA 200, BECA 300GW, and BECA 340 prior to enrollment in the course. The prerequisite core courses are normally taken during the sophomore year. Transfer students admitted to SF State as BECA majors should plan to complete the prerequisite core during the first semester of their junior year. A minimum of six of the nine units must be completed at SF State.

Writing Competence
Second year written composition (ENG 214 or equivalent) with a grade of C– or better is a prerequisite for BECA 300GW. BECA majors who successfully complete BECA 300GW will have satisfied the University Graduation Writing Assessment Requirement (GWAR). Students may improve their skills by taking composition courses or by completing writing tutorials.

Supervised and Independent Work Experience
The department encourages students to participate in independent production, internship, and supervised teaching experiences as a part of their program of study. Students may count a total of six units combined from the courses BECA 576, BECA 685, BECA 695, and BECA 699 toward satisfying major requirements. No more than four units of BECA 685 may count toward the degree/major, and no more than six units from any other individual course may be counted toward the major.

Transfer Students
Students transferring to the BECA program from a California community college or other institution should strive to complete the SF State Lower Division Transfer Pattern. Transfer students are encouraged to complete the equivalent of ENG 214, BECA 200, BECA 230/BECA 231, and BECA 240/BECA 241 before matriculation to SF State. Many of the transfer equivalents to these courses are offered at California community colleges and can be verified via the Assist website (http://www.assist.org) (www.assist.org (http://www.assist.org)). Please contact a faculty advisor if your course is not listed. Up to nine units of courses from California community colleges may be directly applied to fulfilling BECA major requirements.

Mandatory Advising
Students in the major are encouraged to meet with a major advisor every semester, but are required to meet with a faculty advisor at the following points in their study:
1. Upon completion of the prerequisite core (BECA 200, BECA 300GW, and BECA 340). Students must have an advisor's signature on the department's proof of completion form to enroll in the production sequence or other advanced classes.
2. When the student has two full semesters remaining before graduation (typically 18 to 25 units left to complete in the major) the student must obtain the department's graduation checklist/course equivalency form from beca.sfsu.edu (http://beca.sfsu.edu) or the BECA office. Faculty advisors will assist students in completing the checklist and will approve transfer course equivalencies. In addition, the student will be asked to list on the form a proposed "itinerary" of required and elective courses to be taken in the last two semesters. This advising is meant to help the student graduate in a timely manner. The form must be signed by the advisor.
3. For approval of the application for graduation: The application must be signed by the advisor and the department chair.

The major includes a core requirement of 25 units and an additional requirement of 20 units of electives in an area of emphasis drawn from the broadcast and electronic communication arts curriculum. Enrollment in some departmental courses is restricted to BECA majors. Enrollment in courses requiring "departmental permission" is contingent upon satisfactory completion of nine units of prerequisite core courses.

Students in the major are encouraged to take additional course work in other disciplines related to the major.

Broadcast and Electronic Communication Arts (B.A.) — 45 Units

Prerequisites Core (9 Units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECA 200</td>
<td>Introduction to Electronic Communication</td>
<td>3</td>
</tr>
<tr>
<td>BECA 300GW</td>
<td>Broadcast and Electronic Communication Arts Research - GWAR</td>
<td>3</td>
</tr>
<tr>
<td>BECA 340</td>
<td>Media Aesthetics I</td>
<td>3</td>
</tr>
</tbody>
</table>

Core Foundation Area (16 Units)

Units selected from the following areas. At least one course or course sequence must be taken in each of the four areas, plus one additional course from any of the four areas.

Audio and Video Production
Sample Emphasis Areas with Possible Courses

The 20 units of electives may include transfer units from another college or university, as well as units taken in other departments in this University. BECA department courses identified as core classes, but not used to fulfill core requirements in any of the areas listed above may be counted as electives in an area of emphasis with the approval of a BECA faculty advisor.

**Areas of Emphasis**

Twenty units of elective courses in BECA or related areas are required for the major. These courses should be upper division and should be taken within one of the areas of emphasis listed below or in an individualized area of emphasis designed by a student in consultation with a department advisor.

The areas of emphasis are advisory and are meant to provide guidance for students so they develop extensive knowledge or expertise in one subject area. Students should meet regularly with a department advisor to decide which specific courses to take and how many to choose from the ones listed for a given emphasis.

Upon approval of a departmental advisor, units used in the 20 unit block of electives may include transfer units from another college or university, as well as units taken in other departments in this University. BECA department courses identified as core classes, but not used to fulfill core unit requirements, may be included in the 20 units of electives. Variable topic and experimental courses and senior seminars may also be included in the 20 units of electives.

**Sample Emphasis Areas with Possible Courses**

**Audio Production and Music Recording**

- BECA 330 Audio Production II 3
- BECA 335 Audio for Video 3
- BECA 430 Advanced Audio Production I 3
- BECA 530 Advanced Audio Production II 3
- BECA 533 Advanced Music Recording Workshop 3
- BECA 535 Advanced Audio for Video 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3

**Electronic Media Journalism**

- BECA 460 Introduction to News on Broadcast and Electronic Media 3
- BECA 462 The Television Documentary in the United States 3
- BECA 550 The Broadcast Interview 3
- BECA 560 Radio and Television News Writing 3
- BECA 561 News Reporting for Television 3
- BECA 562 Television/Video Documentary Production 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3
- BECA 660 Television Center News 4
- BECA 665 News Reporting and Producing for Radio 3

**Business Aspects of Electronic Media**

- BECA 324 Law and Regulation of the Electronic Media 3
- BECA 423 Economic Aspects of Broadcasting and Electronic Media 3
- BECA 428 Electronic Media Management 3
- BECA 505 KSFS Radio II 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3
- BECA 623 Ethics and Responsibility in the Electronic Media 3
- BECA 640 Television/Video Production Planning 3

**Educational and Instructional Media**

- BECA 370 Writing for the Electronic Media 3
- BECA 425 Television/Video Program Design 3
- BECA 536 Creativity and Design Thinking in Electronic Media 3
- BECA 546 Electronic Field Production I 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3
- BECA 580 Media in Community Service 3
- BECA 626 Corporate and Institutional Media Production 3
- BECA 640 Television/Video Production Planning 3

**Electronic Media Theory and Criticism**

- BECA 321 Critical Study of Popular Culture 3
- BECA 324 Law and Regulation of the Electronic Media 3
- BECA 390 The Age of Information 3
- BECA 422 Social Aspects of Electronic Media 3
- BECA 424 Critical Study of Popular Culture 3
- BECA 428 Electronic Media Management 3
- BECA 505 KSFS Radio II 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3
- BECA 623 Ethics and Responsibility in the Electronic Media 3
- BECA 640 Television/Video Production Planning 3

**Electives in an Area of Emphasis (20 units)**

Twenty units chosen from courses in BECA or other departments with approval of a BECA faculty advisor. Units from core courses not used to fulfill core requirements in any of the areas listed above may be counted as electives in an area of emphasis with the approval of a BECA faculty advisor.

**Regulatory, Economic, and Ethical Perspectives**

- BECA 324 Law and Regulation of the Electronic Media 3
- BECA 423 Economic Aspects of Broadcasting and Electronic Media 3
- BECA 460 Introduction to News on Broadcast and Electronic Media 3

**Mass Communication Theory and Criticism**

- BECA 321 Critical Study of Popular Culture 3
- BECA 390 The Age of Information 3
- BECA 422 Social Aspects of Electronic Media 3

**Writing and Performance for Electronic Media**

- BECA 350 Media Performance I 3
- BECA 370 Writing for the Electronic Media 3

**Bachelor of Arts in Broadcast and Electronic Communication Arts**

- BECA 230 Audio Production I 4
- BECA 231 and Audio Laboratory 4
- BECA 240 Video Production 4
- BECA 241 and Video Laboratory 4

- BECA 330 Audio Production II 3
- BECA 335 Audio for Video 3
- BECA 430 Advanced Audio Production I 3
- BECA 530 Advanced Audio Production II 3
- BECA 533 Advanced Music Recording Workshop 3
- BECA 535 Advanced Audio for Video 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3

- BECA 370 Writing for the Electronic Media 3
- BECA 390 The Age of Information 3
- BECA 422 Social Aspects of Electronic Media 3
- BECA 424 Critical Study of Popular Culture 3
- BECA 428 Electronic Media Management 3
- BECA 505 KSFS Radio II 3
- BECA 576 Internship in Broadcast and Electronic Communication Arts 3
- BECA 623 Ethics and Responsibility in the Electronic Media 3
- BECA 640 Television/Video Production Planning 3

- or other courses by advisement
### Interactive Media

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECA 390</td>
<td>The Age of Information</td>
<td>3</td>
</tr>
<tr>
<td>BECA 547</td>
<td>Video Editing II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 590</td>
<td>New Electronic Communication Technologies</td>
<td>3</td>
</tr>
<tr>
<td>BECA 593</td>
<td>Interactive Electronic Media Workshop</td>
<td>3</td>
</tr>
<tr>
<td>BECA 626</td>
<td>Corporate and Institutional Media Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 648</td>
<td>Digital Video Editing II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 670</td>
<td>Writing for Interactive Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>BECA 693</td>
<td>Interactive Electronic Media Workshop II</td>
<td>3</td>
</tr>
</tbody>
</table>

or other courses by advisement

### Radio Production and Programming

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECA 305</td>
<td>KSFS Radio I</td>
<td>3</td>
</tr>
<tr>
<td>BECA 310</td>
<td>Radio Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 435</td>
<td>Aesthetics of Sound</td>
<td>3</td>
</tr>
<tr>
<td>BECA 505</td>
<td>KSFS Radio II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 510</td>
<td>Music Performance Recording and Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 576</td>
<td>Internship in Broadcast and Electronic Communication Arts</td>
<td>3</td>
</tr>
<tr>
<td>BECA 665</td>
<td>News Reporting and Producing for Radio</td>
<td>3</td>
</tr>
</tbody>
</table>

or other courses by advisement

### Television/Video Production

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECA 370</td>
<td>Writing for the Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>BECA 415</td>
<td>Advanced Television Production Workshop</td>
<td>3</td>
</tr>
<tr>
<td>BECA 425</td>
<td>Television/Video Program Design</td>
<td>3</td>
</tr>
<tr>
<td>BECA 440</td>
<td>Media Aesthetics II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 462</td>
<td>The Television Documentary in the United States</td>
<td>3</td>
</tr>
<tr>
<td>BECA 515</td>
<td>Television Center Crew</td>
<td>3</td>
</tr>
<tr>
<td>BECA 516</td>
<td>Television News Crew</td>
<td>3</td>
</tr>
<tr>
<td>BECA 545</td>
<td>Television Directing I</td>
<td>3</td>
</tr>
<tr>
<td>BECA 546</td>
<td>Electronic Field Production I</td>
<td>3</td>
</tr>
<tr>
<td>BECA 547</td>
<td>Video Editing II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 562</td>
<td>Television/Video Documentary Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 576</td>
<td>Internship in Broadcast and Electronic Communication Arts</td>
<td>3</td>
</tr>
<tr>
<td>BECA 580</td>
<td>Media in Community Service</td>
<td>3</td>
</tr>
<tr>
<td>BECA 640</td>
<td>Television/Video Production Planning</td>
<td>3</td>
</tr>
<tr>
<td>BECA 646</td>
<td>Electronic Field Production II</td>
<td>3</td>
</tr>
<tr>
<td>BECA 647</td>
<td>Advanced Video Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 648</td>
<td>Digital Video Editing II</td>
<td>3</td>
</tr>
</tbody>
</table>

or other courses by advisement

### Writing for the Electronic Media

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECA 370</td>
<td>Writing for the Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>BECA 425</td>
<td>Television/Video Program Design</td>
<td>3</td>
</tr>
<tr>
<td>BECA 462</td>
<td>The Television Documentary in the United States</td>
<td>3</td>
</tr>
<tr>
<td>BECA 470</td>
<td>Dramatic Writing for Television and Electronic Media</td>
<td>3</td>
</tr>
<tr>
<td>BECA 560</td>
<td>Radio and Television News Writing</td>
<td>3</td>
</tr>
<tr>
<td>BECA 561</td>
<td>News Reporting for Television</td>
<td>3</td>
</tr>
<tr>
<td>BECA 562</td>
<td>Television/Video Documentary Production</td>
<td>3</td>
</tr>
<tr>
<td>BECA 570</td>
<td>Writing for Electronic Media Genres</td>
<td>3</td>
</tr>
<tr>
<td>BECA 576</td>
<td>Internship in Broadcast and Electronic Communication Arts</td>
<td>3</td>
</tr>
</tbody>
</table>

### BECA 670 Writing for Interactive Electronic Media 3 or other courses by advisement

#### Complementary Studies

Twelve units of complementary studies are required of all candidates for the Bachelor of Arts degree in BECA. These units must come from courses bearing a prefix other than BECA, and not cross-listed with BECA. BECA majors will be offered several pathways toward completing this requirement, each of which is designed to facilitate graduation in a timely manner:

1. 12 units in a single foreign language;
2. 12 units taken in an approved study abroad program (e.g., CSU Study Abroad);
3. 12 units taken as partial completion of a second major, minor or a certificate;
4. 12 units in a related discipline.

With approval from a BECA advisor, up to six units of Complementary Studies may be used to count toward the major.

Students who have earned AA-T or AS-T degrees and are pursuing a similar B.A. degree at SF State are required to fulfill the Complementary Studies requirement as defined by the major department. Students should consult with a major advisor about how transfer units and/or SF State units can best be applied to this requirement in order to ensure degree completion within 60 units.

#### General Education Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Course Level</th>
<th>Units</th>
<th>Area Designation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oral Communication</td>
<td>LD</td>
<td>3</td>
<td>A1</td>
</tr>
<tr>
<td>Written English Communication I</td>
<td>LD</td>
<td>3</td>
<td>A2</td>
</tr>
<tr>
<td>Critical Thinking</td>
<td>LD</td>
<td>3</td>
<td>A3</td>
</tr>
<tr>
<td>Written English Communication II</td>
<td>LD</td>
<td>3</td>
<td>A4</td>
</tr>
<tr>
<td>Physical Science</td>
<td>LD</td>
<td>3</td>
<td>B1</td>
</tr>
<tr>
<td>Life Science</td>
<td>LD</td>
<td>3</td>
<td>B2</td>
</tr>
<tr>
<td>Lab Science</td>
<td>LD</td>
<td>1</td>
<td>B3</td>
</tr>
<tr>
<td>Mathematics/ Quantitative Reasoning</td>
<td>LD</td>
<td>3</td>
<td>B4</td>
</tr>
<tr>
<td>Arts</td>
<td>LD</td>
<td>3</td>
<td>C1</td>
</tr>
<tr>
<td>Humanities: Literature</td>
<td>LD</td>
<td>3</td>
<td>C1 or C2</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>LD</td>
<td>3</td>
<td>D1</td>
</tr>
<tr>
<td>Social Sciences: US History</td>
<td>LD</td>
<td>3</td>
<td>D2</td>
</tr>
<tr>
<td>Social Sciences: US &amp; CA Government</td>
<td>LD</td>
<td>3</td>
<td>D3</td>
</tr>
<tr>
<td>Lifelong Learning</td>
<td>LD or UD</td>
<td>3</td>
<td>E</td>
</tr>
</tbody>
</table>

(LLL)
Physical and/or Life Science  | UD | 3 | UD-B
Arts and/or Humanities  | UD | 3 | UD-C
Social Sciences  | UD | 3 | UD-D

SF State Studies
Courses certified as meeting the SF State Studies requirements may be upper or lower division in General Education (GE), in a major or minor, or an elective.

American Ethnic and Racial Minorities (AERM)  | LD or UD | 3
Environmental Sustainability (ES)  | LD or UD | 3
Global Perspectives (GP)  | LD or UD | 3
Social Justice (SJ)  | LD or UD | 3

Note: LD = Lower Division; UD = Upper Division.

First-Time Student Roadmap
This roadmap opens in a new tab. (bulletin.sfsu.edu/colleges/liberal-creative-arts/broadcast-electronic-communication-arts/ba-broadcast-electronic-communication-arts/roadmap.html)

Transfer Student Roadmap
For students with an AS-T in Film, Television and Electronic Media. This roadmap opens in a new tab. (bulletin.sfsu.edu/colleges/liberal-creative-arts/broadcast-electronic-communication-arts/ba-broadcast-electronic-communication-arts/adt-roadmap.html)

This degree program is an approved pathway (“similar” major) for students earning the ADT in Film, Television and Electronic Media
California legislation SB 1440 (2009) mandated the creation of the Associate Degree for Transfer (ADT) to be awarded by the California Community Colleges. Two types of ADTs are awarded: Associate in Arts for Transfer (AA-T) and Associate in Science for Transfer (AS-T). Note: no specific degree is required for admission as an upper-division student. However, the ADT includes specific guarantees related to admission and graduation, and is designed to clarify the transfer process and strengthen lower-division preparation for the major.

An ADT totals 60 units and includes completion of all lower-division General Education requirements and at least 18 units in a specific major. Students pursuing an ADT are guaranteed admission to the CSU if minimum eligibility requirements are met, though not necessarily to the CSU campus of primary choice.

Upon verification that the ADT has been awarded prior to matriculation at SF State, students are guaranteed B.A. or B.S. completion in 60 units if pursuing a “similar” major after transfer. Determinations about “similar” majors at SF State are made by faculty in the discipline.

Degree completion in 60 units cannot be guaranteed when a student simultaneously pursues an additional major, a minor, certificate, or credential.

A sample advising roadmap for students who have earned an ADT and continue in a “similar” major at SF State is available on the Roadmaps tab and displays:

- How many lower-division units required for the major have been completed upon entry based on award of a specific ADT;
- Which lower-division requirements are considered complete upon entry based on award of a specific ADT;
- How to complete the remaining 60 units for the degree in four semesters.

Students who have earned an ADT should seek advising in the major department during the first semester of attendance.

General Advising Information for Transfer Students
1. Before transfer, complete as many lower division requirements or electives for this major as possible.
2. The following courses are not required for admission, but are required for graduation. Students are strongly encouraged to complete these units before transfer; doing so will provide more flexibility in course selection after transfer.
   - a course in U.S. History
   - a course in U.S. & California Government
   - a 2nd-semester course in written English composition

For information about satisfying the requirements described in (1) and (2) above at a California Community College (CCC), please visit http://www.assist.org. Check any geographically accessible CCCs; sometimes options include more than one college. Use ASSIST to determine:

- Which courses at a CCC satisfy any lower division major requirements for this major, including 2nd-semester composition;

Remedial courses are not transferable and do not apply to the minimum 60 units/90 quarters required for admission.

Additional units for courses that are repeated do not apply to the minimum 60 units required for upper division transfer (for example, if course was not passed on the first attempt, or was taken to earn a better grade).

Before leaving the last California community college of attendance, obtain a summary of completion of lower division General Education units (IGETC or CSU GE Breadth). This is often referred to as a GE certification worksheet. SF State does not require delivery of this certification to Admissions, but students should retain this document for verifying degree progress after transfer.

Credit for Advanced Placement, International Baccalaureate, or College-Level Examination Program courses: AP/IB/CLEP credit is not automatically transferred from the previous institution. Units are transferred only when an official score report is delivered to SF State. Credit is based on the academic year during which exams were taken.
Refer to the University Bulletin in effect during the year of AP/IB/CLEP examination(s) for details regarding the award of credit for AP/IB/CLEP.

Students pursuing majors in science, technology, engineering and mathematics (STEM) disciplines often defer 6-9 units of lower division general education in areas C and D until after transfer in order to focus on preparation courses for the major. (This advice does not apply to students pursuing associate degree completion before transfer.)

Transferring from institutions other than CCCs or CSUs

Review SF State’s lower division General Education requirements. Note that, as described below, the four basic skills courses required for admission meet A1, A2, A3, and B4 in the SF State GE pattern. Courses that fulfill the remaining areas of SF State’s lower division GE pattern are available at most two-year and four-year colleges and universities.

Of the four required basic skills courses, a course in critical thinking (GE A3) may not be widely offered outside the CCC and CSU systems. Students should attempt to identify and take an appropriate course no later than the term of application to the CSU. To review more information about the A3 requirement, please visit http://bulletin.sfsu.edu/undergraduate-education/general-education/lower-division/#AAEL.

Identify and complete a 2nd-semester written English composition course before transfer. This is usually the next course after the typical “freshman comp” course, with a focus on writing, reading and critical analytical skills for academic purposes, and developing skills in composing, revising, and the use of rhetorical strategies.

Waiting until after transfer to take a single course at SF State that meets both US and CA/local government requirements may be an appropriate option, particularly if transferring from outside of California.

All students must meet the transfer eligibility requirements outlined below for admission.

For more information, visit the Undergraduate Admissions section.

• Complete 60 or more transferable semester units or 90 or more quarter units
• Earn a college grade point average of 2.00 or better in all transferable courses. Non-local area residents may be held to a higher GPA standard.
• Be in good standing at the last college or university attended
• Complete 30 semester units (45 quarter units) of general education, including four basic skills courses:
  a. One course in oral communication (same as CSU GE area A1)
  b. One course in written composition (same as CSU GE area A2)
  c. One course in critical thinking (same as CSU GE area A3)
  d. One course in mathematics or quantitative reasoning, with intermediate algebra as a prerequisite (same as CSU GE area B4)
• The four basic skills courses and a minimum of 60 transferable semester units (90 quarter units) must be completed by the spring semester prior to fall admission, or by the fall semester prior to spring admission. Earn a "C" or better grade in each basic skills course.