College of Extended Learning

College Mission
To mobilize the resources and expertise of San Francisco State University and its partners to meet the educational and professional needs of diverse communities and industries.

About
The College of Extended Learning is responsible for program and course offerings not supported by state appropriations. These include continuing education courses, Winter Session, Open University, short-term study abroad programs, contract courses, professional training series, certificate programs, and off-campus degree programs. In contrast with degree programs, which require matriculation and a degree objective, most College of Extended Learning programs allow any adult and selected high school students to participate. The primary objective of the College of Extended Learning is to augment University offerings by providing further educational opportunities for all who wish to gain new knowledge and skills, pursue a new career direction, or expand their existing skills in a particular industry.

Courses are taught by San Francisco State University faculty, visiting faculty, and practicing professionals. All are specialists in their fields. Classes are offered at the Holloway campus location, at the Downtown Campus, 835 Market Street, and at the Sierra Nevada Field Campus as well as several off-campus locations.

Continuing Education Programs
Continuing education is the medium through which the resources, skills, and talents of SF State are extended into the larger Bay Area community. The continuing education program is designed for those who wish to pursue university-level study for purposes of resuming an interrupted or uncompleted education, to augment professional or vocational abilities, or to enhance personal growth.

Continuing education offerings include regularly established University courses as well as non-credit classes and are offered during the fall, winter, spring, and summer sessions. Workshops and courses designed to meet the needs of particular groups and industries may be initiated at various times during the year. Any adult may enroll in a continuing education course provided they meet the prerequisites for the course; it is not necessary that they also be admitted to the University.

Continuing education is self-supporting. Registration fees make possible the classes and programs offered. Therefore, individual courses or programs may be canceled if enrollment is not sufficient.

Winter Session
Winter Session enrollment is open to everyone—continuing and prospective SF State students, people from the community, and visitors. Scheduled during the intersession between the Fall and Spring term, the 1-, 2-, and 3-unit courses are primarily designed to meet the needs of students who wish to accelerate their academic progress. Winter Session courses earn residence credit and range from both lower- and upper-division credit courses to graduate level offerings. The maximum number of units a student may earn in Winter Session is 4 units.

Open University
Many of the courses offered to regularly enrolled SF State students are also available to continuing education students through Open University on a space-available basis. Students enrolling through Open University earn residence credit which can be applied, with limitations, toward degrees. For baccalaureate degrees, SF State will accept up to 24-semester units of credit earned through Open University registration. For graduate degrees, SF State will generally accept, with advisor’s approval, up to 6 semester-units of credit earned through Open University.

Matriculated students, including foreign students with F-1 visas, may not enroll through Open University. As soon as a student is admitted to and enrolled in the University, they are considered a matriculated student for the current semester and for the next two semesters following the current semester. Even if currently admitted students do not take classes through the regular university, they may not take Open University courses because they are still eligible to register as matriculated students.

Newly admitted students who do not pay fees and do not enroll in regular University courses (that is, they do not matriculate) may take Open University classes, but will lose their status as admitted students.

Matriculated students who register in Open University courses are disenrolled without refund of fees and do not receive any credit on their permanent records. There are no exceptions to this regulation.

Contract Credit (Contract Education)
The College of Extended Learning offers Bay Area employers and organizations the service of reviewing their planned or existing in-house training programs for university or professional credit.

If a course is approved by a University department, participants receive a permanent University record of either extension academic credit or professional Continuing Education Units (CEUs), depending on the nature of the training. If the training program satisfies University requirements for content and quality, contract education can provide a convenient mechanism for organizations to enhance the value of their training.

Academic Programs
Degree, credential, and certificate programs are offered through special sessions. To be considered officially matriculated at SF State, special sessions students must be admitted to a specific degree, credential, or certificate program offered by the College of Extended Learning and then enroll through the College of Extended Learning in the courses for that specific program. Special sessions degree, credential, and certificate students have matriculated status.

Certificate Programs
Certificate programs are designed for people who want formal recognition for completing a structured and rigorous course of study in a specific field, but who may not be interested in pursuing a University degree program.

Undergraduate Degree Programs
- Bachelor of Science in Nursing (Accelerated-Pre-licensure)

Graduate Degree Programs
- Master of Business Administration (MBA) for Executives
- Master of Science in Nursing: Entry Level Accelerated
Credential Programs
- Pupil Personnel Services Credential Program: School Psychology

Certificate Programs (Academic)
- Clinical Laboratory Sciences Certificate
- Digital Animation Certificate
- Family Nurse Practitioner Certificate
- Film and Media Studies Certificate
- Holistic Health Certificate
- Hospitality and Tourism Management Certificate
- International Business Certificate
- Music and Recording Industry Certificate
- Paralegal Studies Certificate
- Pre-Health Professions Certificate
- Pre-Master of Business Administration (MBA) Foundations Certificate
- Pre-Nursing Certificate
- Screenwriting Certificate
- Spanish/English Interpretation

College Administrative Offices

<table>
<thead>
<tr>
<th>Title</th>
<th>Officer</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>Dean</td>
<td>Dr. Alex Hwu</td>
<td>817-4260</td>
</tr>
<tr>
<td>Associate Dean</td>
<td>Dr. Angie Lipschuetz</td>
<td>817-4205</td>
</tr>
<tr>
<td>Chief Administrative Officer</td>
<td>Julie Briden</td>
<td>817-4260</td>
</tr>
<tr>
<td>Director of Recruitment and Partner Relations</td>
<td>Alexander Chang</td>
<td>817-4232</td>
</tr>
<tr>
<td>Director of Budget and Finance</td>
<td>Elaine Feng</td>
<td>817-4292</td>
</tr>
<tr>
<td>Director, Center for Global Engagement</td>
<td>Saroj Quinn</td>
<td>817-4325</td>
</tr>
<tr>
<td>Director of Enrollment Services</td>
<td>Atanas Maximov</td>
<td>817-4272</td>
</tr>
<tr>
<td>Director of Marketing</td>
<td>Sameer Bhasin</td>
<td>817-4246</td>
</tr>
</tbody>
</table>

College of Extended Learning Administrative Offices

SF State Downtown Campus
835 Market Street, 6th Floor
San Francisco, CA 94103
(415) 405-7700

Center for Global Engagement
1600 Holloway Ave, NUM 101
San Francisco, CA 94132
415-338-1438

Program Directory

<table>
<thead>
<tr>
<th>Certificate Programs</th>
<th>Contact</th>
<th>Telephone</th>
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<tbody>
<tr>
<td>Clinical Lab Sciences</td>
<td>Janet Alford</td>
<td>817-4264</td>
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<tr>
<td>Clinical Medical Assistant</td>
<td>Jenifer Graff</td>
<td>817-4253</td>
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Clinical Trials Design and Management
Karen Villanueva 817-4324
Construction Professional
Afitap Boz 817-4277
Dietetics
Janet Alford 817-4264
Digital Animation
Angie Lipschuetz 817-4205
E-Learning Design and Development
Karen Villanueva 817-4324
Event and Meeting Planning
Afitap Boz 817-4227
Family Nurse Practitioner
Janet Alford 817-4264
Film and Media Studies
Angie Lipschuetz 817-4205
Geographic Information
Afitap Boz 817-4227
Holistic Health
Ally Nguyen 338-1438
Hospitality and Tourism
Ally Nguyen 817-4325
Human Resource Management
Karen Villanueva 817-4324
International Business
Ally Nguyen 338-1438
Intervener Training: Deafblind Education
Janifer Graff 817-4253
Marketing
Afitap Boz 817-4227
Music and Recording Industry
Angie Lipschuetz 817-4205
Paralegal Studies
Eduardo Cerpa 817-4222
Pharmacy Technician
Janifer Graff 817-4253
Pre-Health Professions
Baseemah Rahman 817-4296
Pre-MBA
Saroj Quinn 338-1438
Pre-Nursing
Baseemah Rahman 817-4296
Project Management
Afitap Boz 817-4227
Screenwriting
Angie Lipschuetz 817-4205
Spanish and English Interpretation
Eric Bishop 817-4223

Professional Training and Other Programs

<table>
<thead>
<tr>
<th>Programs</th>
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<tbody>
<tr>
<td>Accelerated Entry Level Master of Science in Nursing</td>
<td>Janet Alford</td>
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<td>American Language Institute</td>
<td>Peter Hendricks</td>
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<tr>
<td>Bachelor of Science in Nursing: Off Campus</td>
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<td>Elder College</td>
<td>Eduardo Cerpa</td>
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<td>Foundation Program</td>
<td>Saroj Quinn</td>
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<tr>
<td>International Customized Training</td>
<td>Shanshan Liu</td>
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<tr>
<td>Master of Business Administration: Executive</td>
<td>Sanjit Sengupta</td>
<td>817-4366</td>
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<td>Open University</td>
<td>Afitap Boz</td>
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<td>Professional Development for Teachers</td>
<td>Jenifer Graff</td>
<td>817-4253</td>
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<tr>
<td>Pupil Personnel Services Credential: School Psychology</td>
<td>Afitap Boz</td>
<td>817-4227</td>
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<tr>
<td>San Francisco Discover</td>
<td>Peter Hendricks</td>
<td>338-1438</td>
</tr>
<tr>
<td>Semester @ SF State</td>
<td>Ally Nguyen</td>
<td>338-1438</td>
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<tr>
<td>Summer in San Francisco</td>
<td>Ally Ngueyn</td>
<td>338-1438</td>
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